



Regd. Maharashtra/ 942/ 2007 Dt. 8/8/2007

RAMKRISHNA TECHNICAL EDUCATION SOCIETY'S

SHIVAJI POLYTECHNIC COLLEGE, SANGOLA

(Approved by AICTE, New Delhi, Recognized by DTE, Mumbai & Govt. of Maharashtra, Affiliated to MSBTE, Mumbai)

Sur No. 76/1,77 Sangola-Jath Road, Sangola, Dist. Solapur (Maharashtra) 413 307

Ph : (02187) 202852, Fax No. (02187) 222853

Web Site : www.spcsangola.com

E-mail-spc_sangola@yahoo.com

O.W No. RTES/SPC/

Date :

Minutes of the Meeting

MINUTES OF THE MEETING

Date: 17-12-2025

Time: 03:00 PM – 04:15 PM

Venue: Principal's Cabin, Room No. 102

Members Present:-List attached

Proceedings & Resolutions:

Agenda Item	Discussion / Observations	Resolution & Action Taken
1. Previous Minutes	Minutes of the meeting held on [Previous Date] were read.	Minutes confirmed and signed.
2. Scholarship Review	General status of scholarship applications was presented.	Office to resolve pending Aadhaar-link issues.
3. Fee Remittance	It was found that several SC students received scholarship amounts in their bank accounts but haven't paid the college fees.	Action: Issue formal letters to students by 20-12-2025. Organize a parent-student counseling session for fee recovery.
4. Grievances	No complaints were received during this quarter.	Noted for records.
5. Book Bank Scheme	Students requested updated editions for the new syllabus.	Action: Librarian to distribute available sets and procure new titles by 22-12-2025.
6. Reservation Review	Admission and recruitment rosters were checked for compliance.	Found to be in order as per Govt. norms.





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Summary of Action Points:

- **Accounts Officer:** Identify and list students who have not remitted fees after receiving DBT scholarship.
- **Convener:** Draft and distribute individual intimation letters regarding pending fees.
- **Librarian:** Initiate Book Bank distribution for eligible SC/ST students immediately.
- **Principal:** To chair a follow-up counseling session for fee defaulters next week.

Meeting Adjourned: 04:15 PM

[Signature] Convener, SC/ST Committee

Approved By:

**Chairman/Secretary
SC / ST Committee**





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Date :

Date- 17-12-2025

SC/ST Committee

Attendance Record -

Date of Meeting-17-12-2025

Time of Meeting-03.00 PM

Location of Meeting – Principal Cabin Room No 102

List of Committee Members-

Sr.	Name of the Member	Designation	Signature
1	Dr. Deshmukh Ranjitsinh Ashok	Chairman	
2	Mr. Khandare Dhanraj Sahadeo	Member Secretary	
3	Ms.Chandanshive Shital Bhimrao	Member	
4	Mr.Jagadhane Vishal Popat	Member	
5	Mr.Galfade Mayuresh Balu	Student Member SY-CE	
6	Ms. Shinde Saundarya Shashikant	Student Member SY-CO	



Chairman/Secretary
SC / ST Committee



SC /ST Committee

